

**Memorandum of Understanding
Between YCCD and the Yosemite Faculty Association**

The purpose of this memorandum of understanding is to outline the agreement between YFA and college administration to address the Music workload assignment issues:

Other Duties as Assigned and Mutually Agreed Upon

Faculty Reassigned Time Project Outline
Arts, Humanities and Communications Division
Michael Sundquist, Dean
May 1, 2020

Anne Martin – Professor of Music

Online Teaching and Learning Resource Development for MUSG 101– Music Appreciation
Lead a collaboration with other music faculty members in order to develop teaching resources for an online, Zero Textbook Cost Music Appreciation course for use by the entire department. Pull together a variety of lessons and modules, curate the material and produce a Canvas course for use in Spring 2021.

String Instrument Evaluation and Repair Project

Evaluate college collection of string instruments. Make recommendations to Division Dean regarding repair and conditioning needs. Identify repair vendor, obtain quote and arrange for instrument repairs. Check out instrument to students and maintain lending agreements. Goal – Entire collection of String Instruments will be ready for use by students at the start of each term.

High School Orchestra Day Project

Act as Director of the High School Orchestra Day. Organize schedule for (12) orchestras from (10) local high schools to participate in workshops and performance in Fall 2020. Train MJC students to act as Music Ambassadors to assist with Orchestra Day operations. Arrange for MJC Student Success Team to meet and greet students and family members at Concerts. Success Team will advise students and family members on the advantages of pursuing a music education at Modesto Junior College. Over 200 high school students will perform in the MJC Auditorium and be provided access to advising services.

Modesto Junior College Music Faculty Recital Project

Act as the coordinator for the MJC Music Faculty Recital. Coordinate program with performing faculty members. Create promotional materials including press release. Coordinate rehearsal and performance schedules with participating faculty members. Visit classes to promote event and discuss listening opportunities for course related writing assignments.

Community Outreach Performance Project

Coordinate various faculty and student community performances and outreach opportunities. Meet with community organizations to plan events. Rehearse students and assist with preparing them to interact with the public as professional performers. Performances include Hospice Benefit, Police Officer Memorial, Christmas Music for Nativity Festival, Jazz Performance for Gottschalk's Music Store, Reception for Commencement Ceremony. Community based support organizations will benefit from the student and faculty performances. Benefits of MJC music educational opportunities will be highlighted with audience members.

Total Reassigned Time – 34.66%

Faculty Reassigned Time Project Outline
Arts, Humanities and Communications Division
Michael Sundquist, Dean
May 1, 2020

Erik Maki – Professor of Music

Online Teaching and Learning Resource Development for MUSG 101 – Music Appreciation

Lead a collaboration with other music faculty members in order to develop teaching resources for an online, Zero Textbook Cost Music Appreciation course for use by the entire department. Pull together a variety of lessons and modules, curate the material and produce a Canvas course for use in Spring 2021.

Brass, Woodwind, and Percussion Instrument Evaluation and Repair Project

Evaluate and inventory college collection of band instruments. Make recommendations to Division Dean regarding repair and conditioning needs. Identify repair vendor, obtain quote and arrange for instrument repairs. Check out instruments to students and maintain lending agreements. Goal – Entire collection of band instruments will be ready for use by students by start of each term.

Stanislaus County Music Educators Association Honors Festival Project

Act as the lead MJC liaison to the SCME organization. Organize schedule for music honors students from Stanislaus County to participate in workshops and performances over two days at MJC in January 2021. Train MJC students to act as Music Ambassadors to assist with Festival operations. Coordinate with Arts Division staff, College Facilities staff and others to secure space, equipment and support for the Festival. Arrange for MJC Student Success Team to meet and greet students and family members at workshops and concerts. Success Team will advise students and family members on the advantages of pursuing a music education at Modesto Junior College. Over 400 Stanislaus County music students will perform in the MJC Auditorium and be provided access to advising services. After the Festival, meet with the Division Dean and report on the outcomes including the number of students who participated and how many of them connected with Success Team members.

Community Outreach Performance Project

Coordinate faculty and student community performances. Meet with community organizations. Rehearse students and assist with preparing them to interact with the public as professional performers. Performances include Veterans Day Ceremony and MJC Commencement Ceremony. Community based support organizations will benefit from the student and faculty performances. MJC music educational opportunities will be highlighted with audience members.

Total Reassigned Time – 42.83%

Faculty Reassigned Time Project Outline
Arts, Humanities and Communications Division
Michael Sundquist, Dean
May 1, 2020

Cathryn Tortell – Professor of Music

Online Teaching and Learning Resource Development for MUSG 101 – Music Appreciation

Lead a collaboration with other music faculty members in order to develop teaching resources for an online, Zero Textbook Cost Music Appreciation course for use by the entire Department of Music. Pull together a variety of lessons and modules, curate the material and produce a Canvas course for use in Spring 2021.

Choral Music Inventory and Catalog Project

Evaluate college collection of choral sheet music. Make recommendations to Division Dean regarding resources necessary to; cull material not needed, catalog existing collection, grow collection, and make collection available to local junior and high schools. Goal – Entire collection will be organized for use by the start of each term.


High School Fall Sing Project


Act as Director of the High School Fall Sing. Organize schedule for Choral Ensembles from local high schools to participate in workshops and performances in Fall 2020. Train MJC students to act as Music Ambassadors to assist with Fall Sing operations. Arrange for MJC Student Success Team to meet and greet students and family members at Concerts. Success Team will advise students and family members on the advantages of pursuing a music education at Modesto Junior College. Over 200 high school students will perform in the MJC Auditorium and be provided access to advising services.


Stanislaus County Fall Sing Project

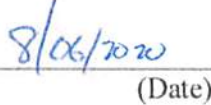
Act as Director of the Stanislaus County Fall Sing (13 high schools.) Organize schedule for choral ensembles from local high schools and CSU Stanislaus to participate in workshop and performance in Fall 2020. Train MJC students to act as Music Ambassadors to assist with Fall Sing operations. Arrange for MJC Student Success Team to meet and greet students and family members at concerts. The Success Team will advise students and family members on the advantages of pursuing a music education at Modesto Junior College. Over 200 high school students will perform in the MJC Auditorium and be provided access to advising services.

Total Reassigned Time – 36.83%


Henry C. V. Jong
Chancellor
Yosemite Community College District


(Date)


Shelley Akiona
YFA President


(Date)