

Memorandum of Understanding

Between YCCD and the Yosemite Faculty Association

The purpose of this memorandum of understanding is to memorialize the agreement between YFA and the District regarding part-time office hours for non-credit courses.

- Part-Time Office Hours for non-credit courses will be compensated at \$30 per hour. Non-credit parttime Faculty shall provide 10 minutes of office time for every 18 Total Paid Hours of lecture/lab taught. The formula to determine paid office hours will be the following:

$$\text{Paid Office Hours} = 10 \text{ min.} \times (\text{Paid Hours}/1,080 \text{ min}) \times 16 \text{ weeks}$$

For example, if a non-credit course has 54 paid hours, then the office hours would be:

$$10 \text{ min.} \times (54 \text{ hrs.}/1,080 \text{ min.}) \times 16 \text{ weeks} = 8 \text{ hours (total pay} = \$240)$$


Further examples are below:


Course Name	Total Paid Hours	Office Hours per Semester	Total Pay
MELW-901	90	13.33	\$400
MELW-910	45	6.67	\$200
MREAD-901	36	5.33	\$160

This agreement will remain in effect until the MOU can be written into the collective bargaining agreement.


Henry C. V. Yong
Chancellor

03/07/2022
(Date)

 1-28-22
Dimitri Keriotis
YFA President


Kathren A. Pritchard
Senior Director of Human Resources

2/2/22
(Date)